

NOTICE OF HARD COPY SUBMISSION - - E-FILED MATTER

(This Form Must be Annexed to All Hard Copy Submissions in E-Filed Matters)

SUPREME COURT OF THE STATE OF NEW YORK

APPELLATE DIVISION : DEPARTMENT

-----X

against -

Appellate Division
Case/Docket No.

Originating Court
No.

-----X

When permitted to submit original hard copy documents in e-filed matters, indicate the reason for hard copy submission by checking the relevant box and signing below.

Additional Hard Copies Required by Court Rule

I am a registered e-filer in this matter, and am submitting additional hard copies of e-filed documents as required by 22 NYCRR 1245.6(a).

Exempt Counsel

I am exempt from the requirement to e-file because I have filed the Attorney Exemption Certification with the clerk of the court where this matter is pending.

Participating Counsel and Participating Unrepresented Litigants

As allowed by court rule, I am making an initial submission of a motion or application seeking interim or emergency relief.

I am authorized to file this document in hard copy pursuant to an emergency exception and am submitting the explanatory affirmation/affidavit required by the E-Filing Rules. I shall, as required by the Rules, e-file these documents within 3 business days thereafter.

I am authorized to file this document in hard copy because of a technical failure on the e-filing site as defined in the E-Filing Rules. I shall, as required by the Rules, e-file these documents within 3 business days after restoration of normal operations at the site.

Other:

I am applying for an order sealing / limiting access to document(s) and I am submitting the application in hard copy form, as permitted by court protocol/procedure.

I am submitting documents for in camera review.

I am filing an exhibit that cannot be e-filed.

Dated: _____

(Address)

(Signature)

(Name)

(Phone)

(Firm Name)

(E-Mail)

AD-EF-05 (eff. 3/1/18)